

Standard Operating Procedure:

ICP-RIE (Chlorine)

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Section 1: Hardware Description and Principle of Operation

The Inductively Coupled Plasma Reactive Ion Etcher (ICP-RIE, or often just ICP) uses a radio-frequency-powered electromagnetic field to generate a plasma in a vacuum chamber. The strong field achieved is enabled by the second, additional coil in the upper part of the chamber, unlike in a simple Reactive Ion Etcher (RIE). Gasses pumped in while the RF power is active are ionized and bombard the sample- removing material through both chemical and physical mechanisms.

Our lab has two ICP-RIEs- an ICP Fluorine (on the left) and an ICP Chlorine (on the right). The tools are differentiated by the etch gasses available and what materials are allowed or restricted in each tool.

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Section 2: General Hazards

Pictogram	Description
	Radio-frequency Energy/ Radiation
	Ultraviolet Radiation
	Hot Surface
	Mechanical Pinch-Point

Note- If you are sensitive to magnetic fields (eg- use a Pacemaker) please consult with tool manager. (There are magnets in the turbo pump)

Do not place flammable chemicals (eg- solvents) on the tool or in the vicinity of hot tool parts.

Note On Hazardous Gasses:

Gasses available in the ICP-Chlorine tool are: BCl_3 , Cl_2 , CH_4 , H_2 , CF_4 , O_2 , Ar, and HBr.

Be aware that hazardous flammable, oxidizing, corrosive, and acutely toxic (potentially fatal) gasses are used in the ICP tools, namely the ICP-Cl. The gasses are safely contained, and the lab is equipped with a Toxic Gas Monitoring System (TGMS)- but always be alert and aware of any unusual tool behavior. Contact staff immediately with concerns. Evacuate the building immediately if the TGMS Blue Light Alarm sounds and encourage others to do so too. If the

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TGMS Yellow Light Alarm sounds, evacuate the cleanroom. If you ever smell anything unusual during venting, immediately close porthole and contact staff.

Any process recipe using a double-valve interlocked Hazardous Gas needs to incorporate a sufficient three-minute inert (Argon) purge step afterwards. The double-valve interlocked hazardous gasses on the ICP-Cl are BCl_3 , Cl_2 , H_2 , HBr , and CH_4 . There are currently no double-valve interlocked gasses in the ICP-F.



Only open the Loadlock when it has fully completed its “vent” process without any errors. If the Loadlock “vent” command produces an error, quickly command it to “pump” down again and contact staff. Do not continue to open the loadlock, even if it is at atmosphere.

Flammable gasses and Oxygen (O_2) must never mix in the chamber! The Flammable gasses in the ICP-Cl are **Hydrogen (H_2)** and **Methane (CH_4)**. There are currently no flammable gasses in the ICP-F. Flammable gasses and other oxidizing gasses like **Chlorine (Cl_2)** may only be mixed when explicitly allowed by the tool manager.

If you need to prematurely stop a process step with hazardous gasses, it is preferable to use **“Skip Phase” rather than stop** to go to the next **non-plasma** phase. This ensures any additional purge steps of the recipe are completed before transfer to the load lock. *(If you do accidentally click stop, there is also a load lock purge process before venting, but it is best to not just rely on one process.)*

Gas	GHS Labels	Hazards
Hydrogen (H_2)	 	-Gasses Under Pressure (may displace oxygen) -Danger - Flammable!

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Gas	GHS Labels	Hazards
Methane (CH ₄)	 	-Gasses Under Pressure (may displace oxygen) -Danger - Flammable!
Chlorine (Cl ₂)	    	-Gasses Under Pressure (may displace oxygen) -Danger - Oxidizing! -Acute Toxicity (inhalation) -Skin Corrosion -Serious Eye Damage -Aquatic Hazard (Acute)
Hydrogen Bromide (HBr)	   	-Gasses Under Pressure (may displace oxygen) -Danger -Acute Toxicity (inhalation) -Skin Corrosion -Serious Eye Damage -Specific Target Organ Toxicity (Single Exposure)
Argon (Ar)		-Gasses Under Pressure (may displace oxygen) -Warning -Simple Asphyxiant
Oxygen (O ₂)	 	-Gasses Under Pressure -Danger - Oxidizing!
Tetrafluoromethane (CF ₄)		-Gasses Under Pressure (may displace oxygen) -Warning

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Gas	GHS Labels	Hazards
Boron Trichloride (BCl ₃)	   	-Gasses Under Pressure (liquified) (may displace oxygen) -Danger -Acute Toxicity (inhalation) -Skin Corrosion - Eye Damage -Specific Target Organ Toxicity (Single Exposure)

For Full MSDS Information, Visit:

H₂: <https://www.airgas.com/msds/001026.pdf>

CH₄: <https://www.airgas.com/msds/001033.pdf>

Cl₂: <https://www.airgas.com/msds/001015.pdf>

HBr: <https://www.airgas.com/msds/001027.pdf>

Ar: <https://www.airgas.com/msds/001004.pdf>

O₂: <https://www.airgas.com/msds/001043.pdf>

CF₄: <https://www.airgas.com/msds/001051.pdf>

BCl₃: <https://amp.generalair.com/MsdsDocs/PA4566S.pdf>

Section 3: Routes of Exposure

Inhalation (always make sure load lock has successfully completed automatic venting cycle)

Eye exposure (mitigated by filter, do not tamper with viewport or stare into plasma for lengthy periods)

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Section 4: Approval and Training

Before using the tool, all users must have already been approved to access the cleanroom facility. While using the tool, users must adhere to all rules outlined during cleanroom orientation and in the facility manuals. Only users that have been qualified may use the tool.

In order to become qualified, a user must:

1. Submit the formstack request(s) for their etch process(es) and receive written approval
2. Read this SOP
3. Attend an in-person training session
4. Demonstrate competence during an individual qualification session.
5. Join the #icp_rie Slack channel

Only the tool manager may train and approve new users.

Current Tool Manager: Emma Anquillare (eanquillare@gc.cuny.edu)

It is the responsibility of the tool user to always know the most up-to-date tool information.

Recent information can be found in this SOP, may be shared via email, or in the #icp_rie channel in the CUNY ASRC Nanofab slack. All users must join the slack channel.

(<https://app.slack.com/client/T2SMN1H8Q/C364LUTGA>)

Section 5: Required PPE

Cleanroom suits (including booties, hairnets, and hoods), nitrile cleanroom gloves, and eye protection are always required inside the cleanroom and when using the tool or the nearby nitrogen blow gun.

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Section 6: Material Approval Process and Restrictions

All materials (both exposed and not exposed) entering the tool must be disclosed and approved before insertion into only their approved etcher. Any changes to the materials or gas chemistry of the etch process must be explicitly approved in writing by the etch tool manager. Requests can be made using this form:

https://asrc.formstack.com/forms/asrc_nanofabrication_facility_etch_process_request_form

The form can also be accessed here:



Fomblin oil is available for chip adherence to carrier wafer if needed.

Wafers and carrier wafers processed in the RIE should not then be processed in the ICP-RIE tools, even if the materials they are made of would usually be allowed. Similarly, wafers and carrier wafers processed in the ICP-Cl should not then go into the ICP-F. Speak to tool manager for further details.

Section 7: Process Steps

I. Set Up

1. Enable Badger.
2. Ensure in “User” mode. Never operate in any other mode.



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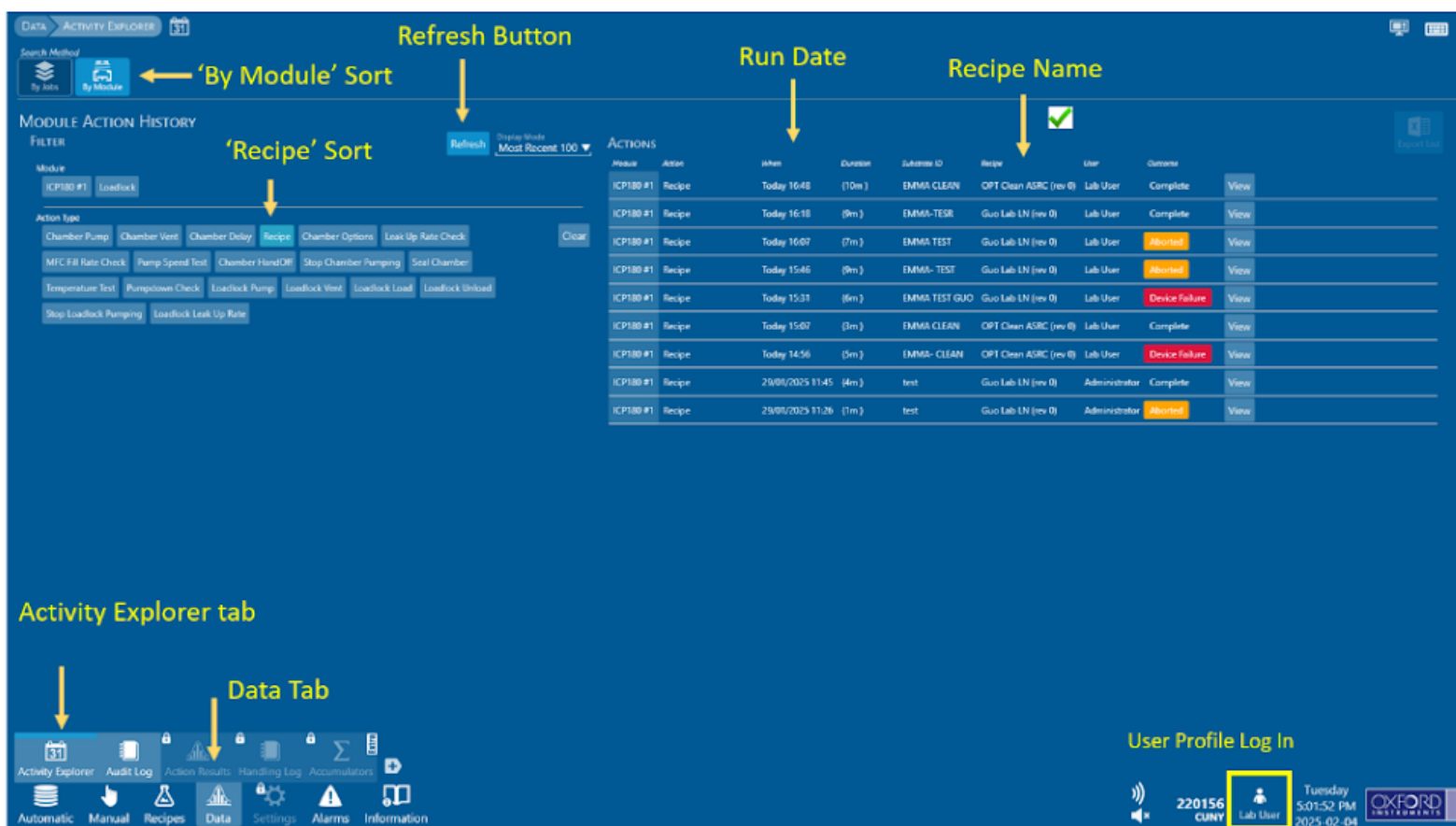
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3. Ensure the previous user ran a cleaning process using the “Data > Activity Explorer” Tab and by clicking the “Module” and “Recipe” sort options. (See screenshot). Click “Refresh” for the most recent data.
4. Ensure that the designated cleaning wafer is in the loadlock (*empty labelled container nearby. See Photo.*)
5. If for any reason there is not a cleaning wafer in the loadlock or a clean was not run- insert cleaning wafer and run clean. [See Clean Step IV]
6. In the “Manual > Transport” tab, ensure the Main Chamber status is “Idle” and “Ready for Process” and the Main Chamber is pumped down to base pressure or lower ($<5 \times 10^{-5}$ torr)

Note- The cleaning wafer should only be used for cleaning recipes and nothing else. **It is not a free carrier wafer.**

Note: In the manual ICP180#1 Chamber view, the main chamber pressure when a process is *not* running is given by the “High Vacuum Gauge” and “Process Gauge” should be ignored. When a process *is* running, the chamber pressure is given by the “Process Gauge” and the “High Vacuum Gauge” will be off.

Checking Log View History:



The screenshot shows the 'Activity Explorer' tab in the software interface. Key elements and annotations include:

- Refresh Button:** A blue button labeled 'Refresh' is located at the top of the 'MODULE ACTION HISTORY' section.
- 'By Module' Sort:** A yellow arrow points to the 'By Module' sort option in the 'Filter' section.
- 'Recipe' Sort:** A yellow arrow points to the 'Recipe' sort option in the 'Filter' section.
- Run Date:** A yellow arrow points to the 'Run Date' column header in the 'ACTIONS' table.
- Recipe Name:** A yellow arrow points to the 'Recipe' column header in the 'ACTIONS' table.
- Activity Explorer tab:** A yellow arrow points to the 'Activity Explorer' tab in the bottom navigation bar.
- Data Tab:** A yellow arrow points to the 'Data' tab in the bottom navigation bar.
- User Profile Log In:** A yellow box highlights the 'User Profile Log In' button in the bottom right corner.

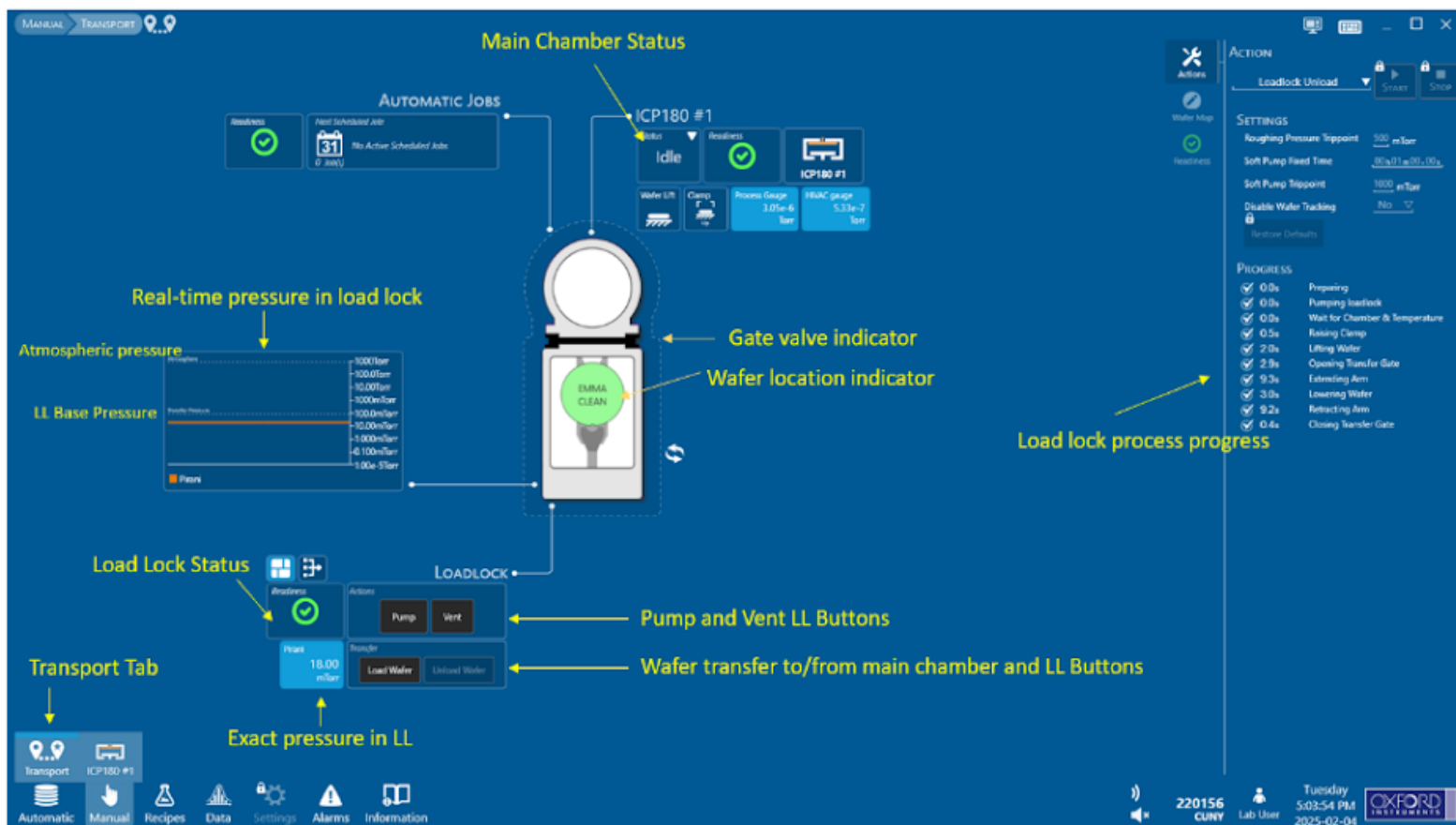
The 'ACTIONS' table displays the following data:

Module	Action	When	Duration	Substrate ID	Recipe	User	Comments	View
ICP180 #1	Recipe	Today 16:48	(10m)	EMMA CLEAN	OPT Clean ASRC (rev 0)	Lab User	Complete	View
ICP180 #1	Recipe	Today 16:18	(9m)	EMMA-TEST	Guo Lab LN (rev 0)	Lab User	Complete	View
ICP180 #1	Recipe	Today 16:07	(7m)	EMMA TEST	Guo Lab LN (rev 0)	Lab User	Aborted	View
ICP180 #1	Recipe	Today 15:46	(9m)	EMMA-TEST	Guo Lab LN (rev 0)	Lab User	Aborted	View
ICP180 #1	Recipe	Today 15:31	(6m)	EMMA TEST GUO	Guo Lab LN (rev 0)	Lab User	Device Failure	View
ICP180 #1	Recipe	Today 15:07	(5m)	EMMA CLEAN	OPT Clean ASRC (rev 0)	Lab User	Complete	View
ICP180 #1	Recipe	Today 14:56	(5m)	EMMA- CLEAN	OPT Clean ASRC (rev 0)	Lab User	Device Failure	View
ICP180 #1	Recipe	29/01/2025 11:45	(4m)	test	Guo Lab LN (rev 0)	Administrator	Complete	View
ICP180 #1	Recipe	29/01/2025 11:26	(1m)	test	Guo Lab LN (rev 0)	Administrator	Aborted	View

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Transport Page:



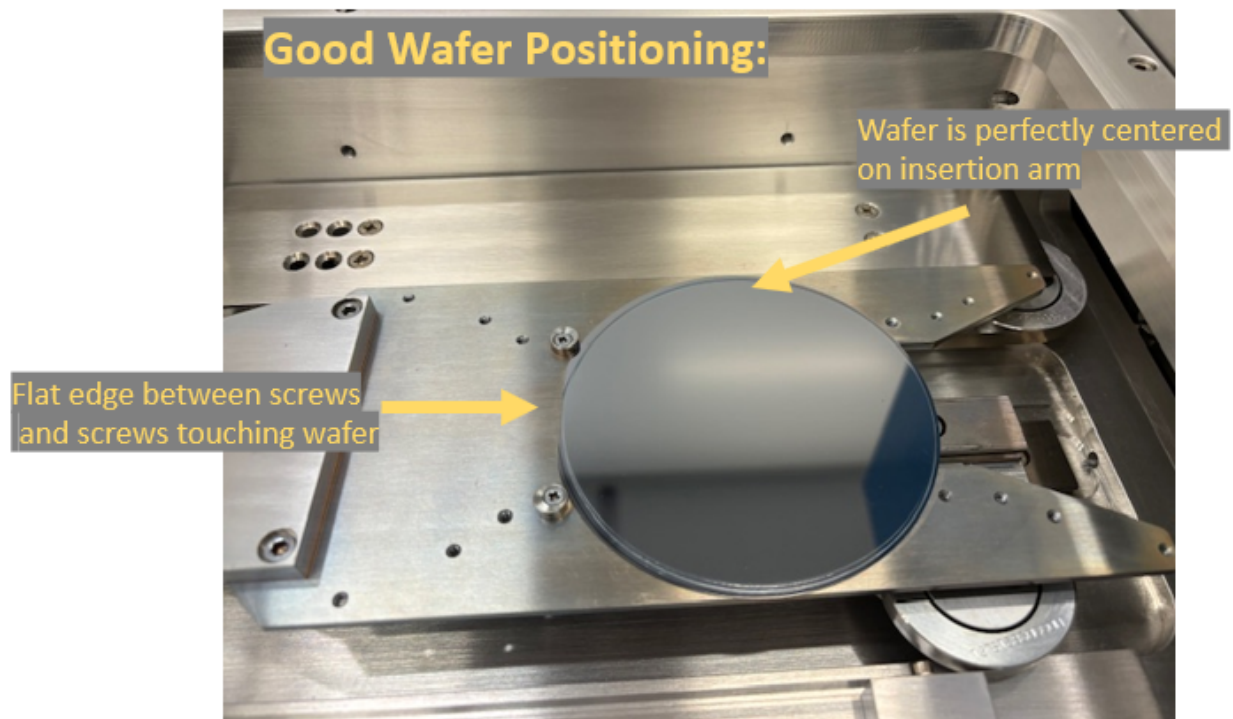
II. Conditioning Step/ Season Chamber

(Conditioning is optional but greatly helps consistency of results)

1. Insert your carrier/ conditioning wafer by venting the load lock (Go to the "Transport" Tab and click "Vent" under Load Lock actions.) **Wait until the entire automated vent process completes** and view pressure changes in the real-time chart to ensure successful purge completion. Venting to atmosphere is also indicated by the formation of grey and white dots in the loadlock illustration background. You may also hear a slight hissing noise as nitrogen escapes the load lock when at atmosphere. Once the automated vent process is completed, open the load lock porthole and insert the wafer shiny-side up, flat side touching the screws, and close the load lock porthole.

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Note- Wafer size is 4" only! Be sure to center the wafer on the load arm, placing the flat edge between the two screws and ensuring the wafer contacts both screws. Tap it against screws and hold gently on sides to avoid shifts when under vacuum. An off-center wafer may be shattered in the main chamber.

Note- wafers (including carrier wafers) that have been processed in the ICP-Cl should not then be processed in the ICP-F, regardless of composition.

Note- Never attempt to change any of the venting or purging parameters!

Note- Never command the software to open or close the gate valve, especially if the load lock is vented. Never try to vent the loadlock while the gate valve to the main chamber is still open

Note- Never attempt to vent the main chamber

Note- If you have done any chemical deposition on the wafer (eg- spun photoresist) the edge bead must be removed to avoid wafer shattering. (Remove the edge bead via swabbing with acetone, then IPA around the wafer edges.)

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2. Re-evacuate the load lock. *(Click “Pump” under Load Lock actions in the transport tab and wait until process is complete. Observe drop in pressure chart.)*
3. Go to the “Recipes” Tab on the bottom and select your desired recipe. Ensure the parameters are the same as the ones you desire, the tolerances are correct, and adjust the RF step time to the time of your desired conditioning.
4. Be sure to click the “Save” Button or else the changes will not register.

Users should not create their own new recipes. Users should not change anything but the Step Time of the RF/ etching steps of a recipe unless explicitly permitted to do so after a discussion with the tool manager. Under no circumstances should users change the gasses used, Alarm levels, Maximum Reflected Powers, Tolerance Times, or Capacitor Positions. If you need further recipe customization, please contact the tool manager.

Note- Any saved recipe changes will be permanent between sessions, so if you are allowed to change something beyond time please return it to the original setting when you are done

Note- The maximum reflected power is typically 5% of the forward power, and not higher than 10% of the forward power. Alarm level is typically ~5% of forward power and not higher than 15-20 W. Tolerance time should *never* be zero and should not be higher than 10 seconds. If you observe an unusual value please contact tool manager. Standard tolerance values for recipes are kept in the tool binder.

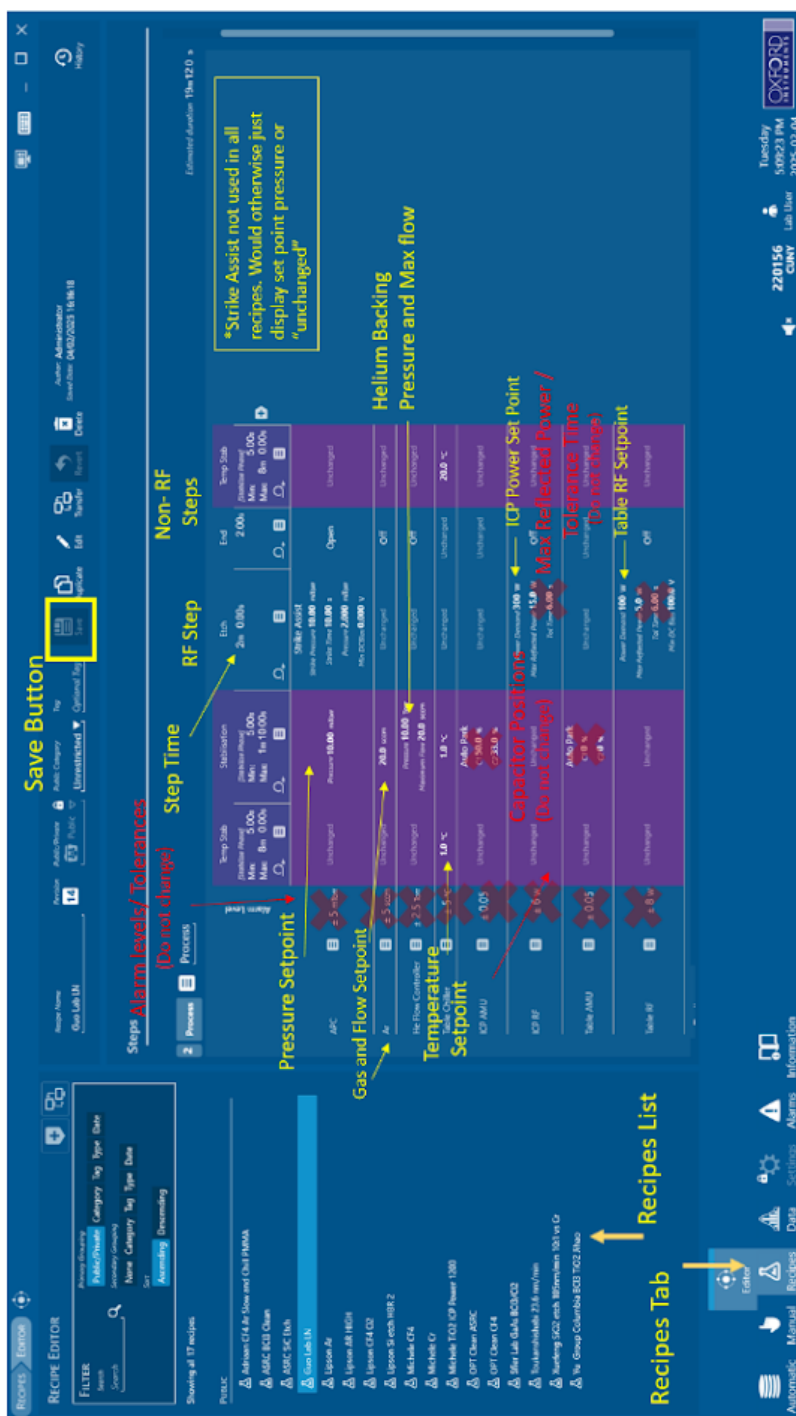
Note- Processes in recipes are always sandwiched between “pump to base pressure” steps. The recipe phases must always end with APC open, RF off, gasses off, and temperature at 20C.

Note- Do not rely on a recipe to be identical to one you ran during another session just because the name is the same. Record all recipe setpoints when you run it and ensure they match desired values.

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Recipe Page:



Save Button

Alarm Levels/Tolerances

Pressure Setpoint

Gas and Flow Setpoint

Temperature Setpoint

Non-RF Steps

RF Steps

Recipes Tab

Recipes List

***Strike Assist not used in all recipes. Would otherwise just display set point pressure or "unchanged"**

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5. Return to the “Transport” tab and ensure the pressure in the load lock has dropped below the base pressure and is thus sufficiently low for wafer transfer.
6. Go to the “Automatic” tab and select your desired recipe from the drop down menu in the “Actions” Tab on the upper right portion of the screen. (you do not need to check the “conditioning” box)
7. Use the Batch ID field to enter your name followed by a dash and brief description of what you are placing inside (eg- “Jane- Si Wafer”)
8. Hit “Run” to begin process. The display will show the wafer moving in to the main chamber.
9. Observe the process in the “Manual > ICP180 #1” Tab. **Ensure that actual process parameters match with setpoints and that “Reflected Power” values are always very low. You must stay in the cleanroom for the entire process. Stop the process using the Skip Phase, or Stop buttons in the Recipe tab if you notice any unusual behavior.**
10. Accept pop-up when process is finished. The tool will automatically return the wafer to the load lock if there were no alarms or interruptions.
11. Once you see the wafer fully returned, vent the load lock in the “Transfer” tab and remove the wafer when the vent process is completed.

Note- Even when plasma is “off”, small RF values (<3.5W) may remain in the indicator field. This is normal.

Note- “Pause” button will temporarily turn off a recipe’s RF power, but gasses will continue to flow into the chamber

Note- If a recipe does not complete due to an error, your wafer will be returned to the load lock. If this does not happen automatically, use the Load/Unload wafer buttons in the transport tab to move it between chambers.

Note- When running a recipe automatically, the upper-right “Recipe” tab drop down menu in “Manual” mode will *NOT* automatically update to reflect the name of the recipe being run, and will just display the last manually loaded recipe, even though the progress bar will accurately display recipe progress. Loading another recipe will display the progress of the last time that recipe was run.

Note- If you need to prematurely stop a process step with hazardous gasses, it is preferable to **click “Skip Phase” rather than stop** and go to the next **non-plasma** step. This ensures any additional purge steps of the recipe are completed before transfer to the load lock. *(If you do*

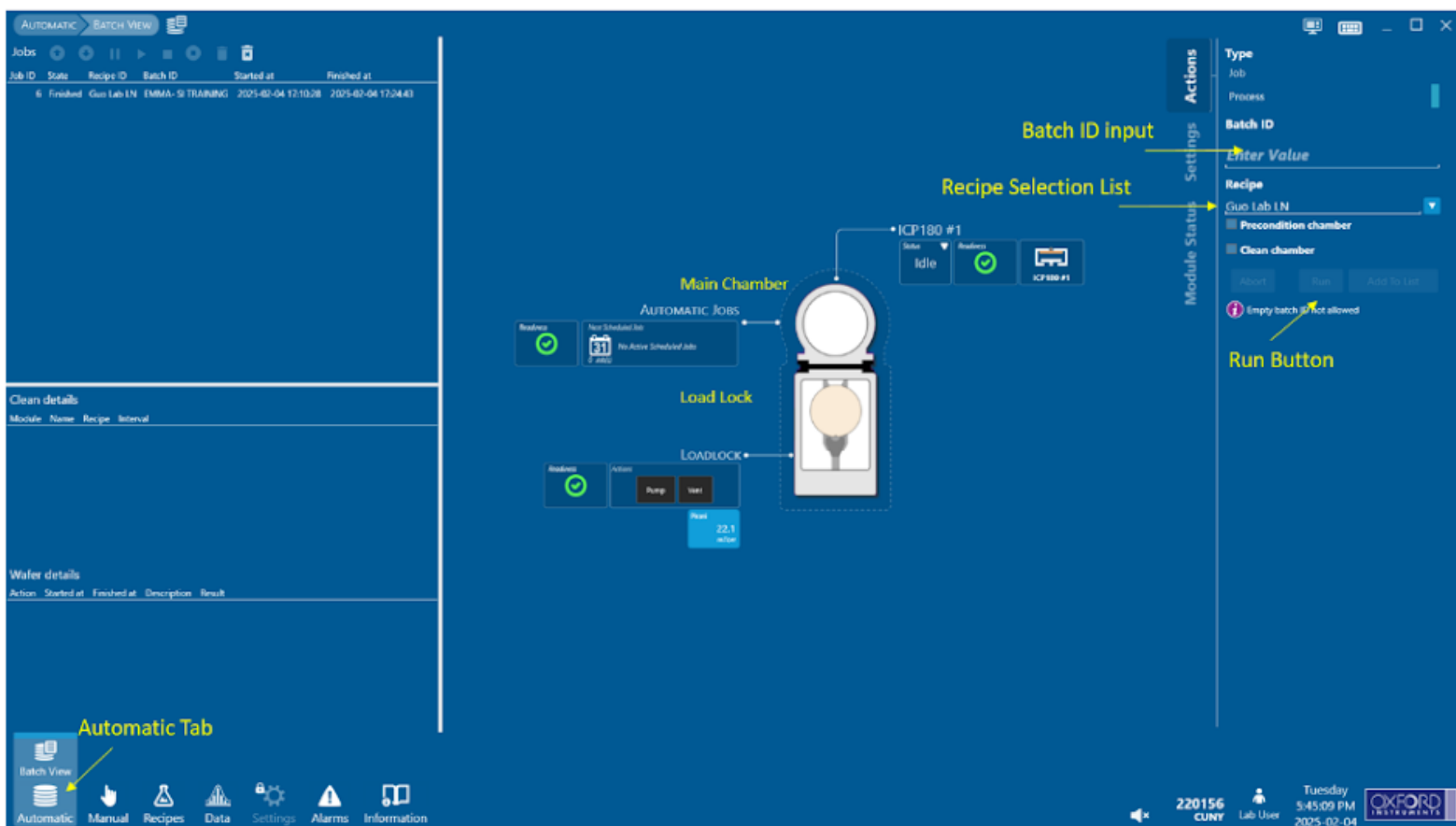
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accidentally click stop, there is a separate load lock purge step before venting, but it is best to not just rely on a single purge.)

Note- Helium cooling on the backside of the wafer relies on a flow of Helium to maintain a set pressure on the underside of the wafer, pushing it up against the clamp. The “Maximum Helium Flow” setpoint is the maximum helium flow rate that the software will tolerate before aborting the process. The “Actual Helium Flow” rate should always be significantly lower than (less than half of) the maximum. A flow rate of **5 SCCM or less** generally indicates a good seal. (If the maximum flow is required, contact staff. This may indicate issues with the wafer lift or clamp.)

Automatic Tab View:



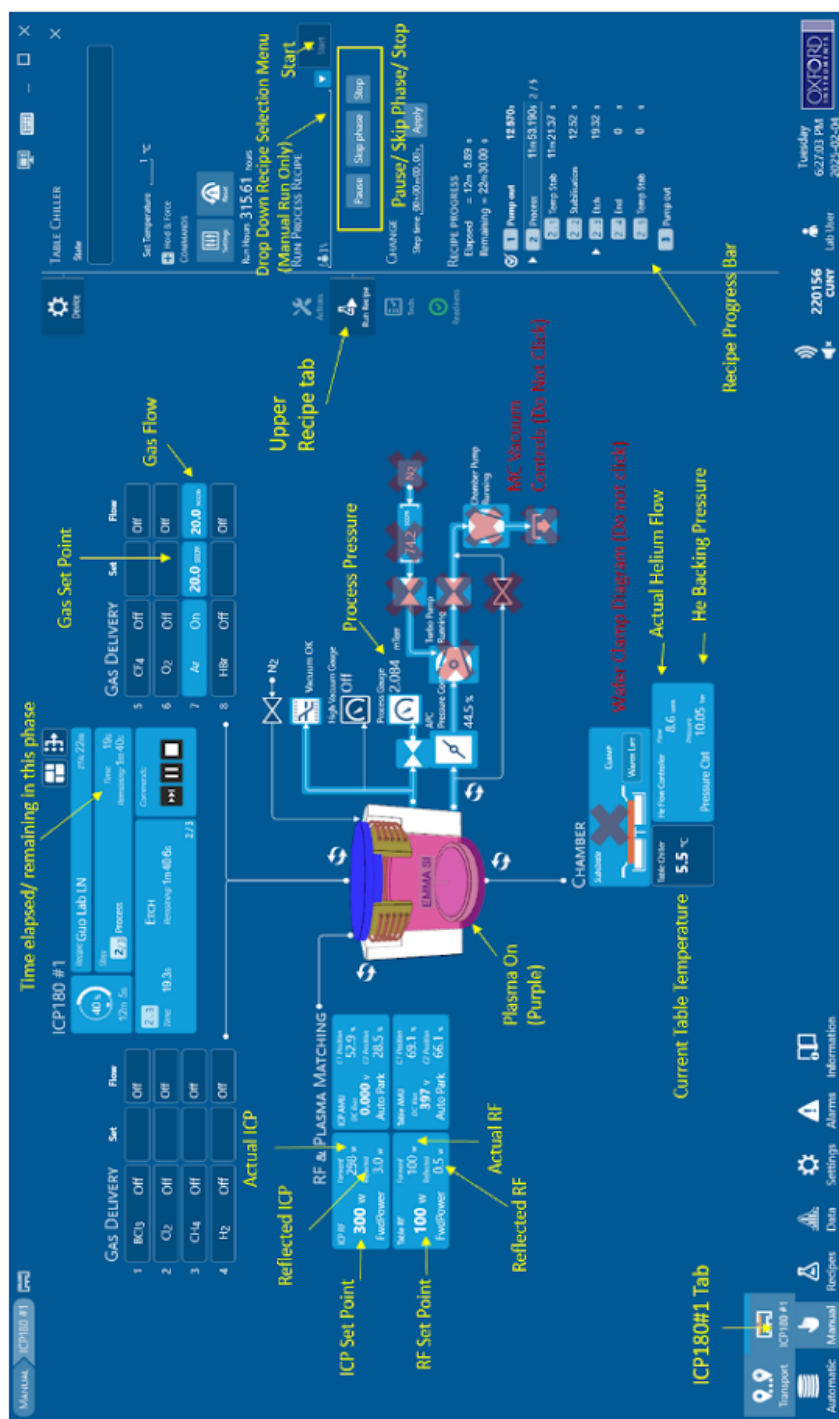
The screenshot displays the Oxford Instruments ICP-RIE software interface in the Automatic Tab View. The interface is divided into several sections:

- Top Left:** A table showing job details, including Job ID, State, Recipe ID, Batch ID, Started at, and Finished at. The first row shows a job with ID 6, state 'Finished', recipe 'Gase Lab LN', batch 'EMMA- SI TRAINING', started at '2025-02-04 12:10:28', and finished at '2025-02-04 17:24:43'.
- Bottom Left:** A sidebar with tabs for 'Automatic', 'Manual', 'Recipes', 'Data', 'Settings', 'Alarms', and 'Information'. The 'Automatic' tab is selected.
- Center:** A diagram of the ICP-RIE system showing the 'Main Chamber' and 'Load Lock'. The 'Main Chamber' is labeled 'ICP180 #1' and 'Idle'. The 'Load Lock' is labeled 'LOADLOCK' and '22.1 action'.
- Right Panel:** A 'Module Status' panel with 'Actions', 'Settings', and 'Module Status' tabs. The 'Batch ID Input' field is highlighted in yellow. The 'Recipe Selection List' is highlighted in yellow. The 'Run Button' is highlighted in yellow. The 'Empty batch is not allowed' message is highlighted in yellow.

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ICP180 #1 Tab View During Process:



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Note- Plasma glow will be visible from viewport when plasma is active:



III. Etch Sample

1. Insert your process wafer, or your process chip mounted to a carrier wafer following the instructions above. (No stand-alone chips or smaller wafers allowed.) Remember to **remove edge beads** and **include your name and a brief description of the etched material in the Batch ID** (eg- "Jane- SiO₂ on Si")

Note - If attaching a chip to a carrier wafer, use only the smallest possible amount of Fomblin oil to adhere it to the center of the wafer and ensure even cooling. Apply evenly via the non-swab end of a swab so that the Fomblin oil is not visible after the chip is applied and ensure the chip doesn't move when gently nudged by tweezers. (Chips poorly applied can be disturbed by the vacuum). Visible Fomblin oil will affect your process. **Fomblin oil (or any liquid) should never drip to the underside of the wafer.** Running a first etch on a dummy chip may be beneficial. If you would like to try an alternative to fomblin oil, it must first be approved by the tool manager. Mounting a chip without fomblin oil or any other adherent to evenly distribute heat is permitted, but not recommended.

2. Close load lock porthole and pump down the load lock using instructions above.

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- Follow the steps in the previous section to execute your etch recipe. The etch recipe will likely vary from your conditioning etch only by the time of the etch step. The length of your etch process will often be longer than the conditioning step.
- Remember to add your etch to the tool's etch log!

Note- The double arrow  buttons may be used to change the style of elements of the display. You can revert back to the original “**hybrid**” display via the “**View**” menu on the upper right hand corner. Some users may find the other, tabular display more convenient.

IV. Clean

(This cleans the instrument chamber, not the wafer)

- Remove etched sample/ carrier wafer via the load lock venting process described above. Insert the designated tool cleaning wafer and re-evacuate the load lock.
- “Load” the designated cleaning recipe and follow instructions in the chart below. Make sure the table temperature is set to 20C. **Please contact Staff with any questions and clarify your cleaning plan before your first etch!**

If You Are Etching...	Clean Instructions
- LiNbO₃ with an Ar Mill - Any other compound with an Ar Mill that is unreactive with the gasses available	Category 1 Run the ASRC O₂ Clean on the cleaning wafer. The cleaning step should be the length of time you had active plasma or 10 minutes, whichever is longer.
- Si, SiO₂, Si₃N₄, or SiC with a CF₄ etch - Nb, NbTiN, Ti, or TiO₂ (regardless of etch chemistry) - Si with a HBr etch - Ge (with no materials in other categories)	Category 2 Run the ASRC CF₄/O₂ Clean on the cleaning wafer. Each cleaning step (CF₄, O₂) should be the length of time you had active plasma or 10 minutes, whichever is longer.

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<i>If You Are Etching...</i>	Clean Instructions
Cr	Category 3 Run the ASRC Cl₂-O₂/CF₄/O₂ Clean on the cleaning wafer. The Cl₂-O₂ step should be run for as long as you had active plasma or 10 minutes, whichever is longer. The two following cleaning steps (CF₄, O₂) should be run for at least 10 minutes each.
A III-V compound containing Ga or Ta with a BCl₃/Cl₂ etch in a structure <u>that does not contain As</u>	Category 4 Run the ASRC BCl₃-Cl₂/CF₄/O₂ Clean on the cleaning wafer. The BCl₃-Cl₂ step should be run for as long as you had active plasma or 10 minutes, whichever is longer. The two following cleaning steps (CF₄, O₂) should be run for at least 10 minutes each.
- GaAs <u>Any structure containing As</u> (even if not directly etched)	Category 5 On a Fresh Silicon Wafer: Run the BCl₃/Cl₂ GaAs Etch for the length of time you had active plasma or 20 minutes, whichever is longer. Discard the wafer when done. On the Cleaning Wafer: Run the ASRC CF₄/O₂ Clean. The two cleaning steps (CF₄, O₂) should be run for 20 minutes each.

- Run process. **Stay logged into Badger and in the cleanroom for the entire clean.**
- Accept pop-up when finished.
- Ensure the cleaning wafer is returned fully to the load lock and the load lock is left under vacuum when done.
- Disable Badger

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Note- if for any reason the tool is unable to run a clean, make sure the table temperature set point is still set to 20C before leaving the tool. This can be done using the “Temp Set” recipe.



Section 8: Emergency Stop

EMO Button

Only push this button if you feel you are in immediate physical danger- such as visual arc flashing, sparks, or flames.

If you see arc flashing or sparks within the chamber through the viewport: First, stop the process in the software (“Stop” button) or jump to the next *non-plasma* step (“Skip Phase” button) to quell the arcing. If this does not stop the arcing, this may warrant use of the EMO button.

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A ticking noise during a plasma process accompanied by haywire RF numbers may also warrant use of the EMO button if attempting to stop it using the software doesn't work first.

Section 9: What to Watch out for During Operation

Make sure the plasma is stable by regularly checking its glow in the porthole. If the plasma is flickering on and off, use 'skip phase' or 'stop' to end the recipe and contact the tool manager.

Listen to the tool as your recipe runs and note the pressure and APC valve position on the screen. The APC valve may make a noise as it adjusts itself at the beginning of the recipe steps, but it should not constantly be audibly moving throughout the plasma step. Contact the tool manager if you notice this.

Make sure desired gas flow and power values are consistently close to their setpoints, and that reflected power is always low. Helium flow should not be maximized.

When not in use, the table temperature should always be left at 20°C setpoint. Ensure that the metal portions of the red and blue cooling lines behind the tool are always free of condensation or frost build up:



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Section 10: Disallowed Activities

- This instrument incorporates hazards such as high-voltage electronics, radio-frequency radiation, UV- radiation, compressed gasses, heated parts, pinch- points, and vacuum chambers. **Never attempt to tinker with the tool or software beyond what is explicitly described in this SOP.**
- When etching through a wafer, a carrier wafer is always needed to protect the tool table. The table should never be exposed to plasma without a wafer.
- Oxygen and flammable gasses should ***never*** mix. (eg- H_2 and CH_4 should never be mixed with O_2 .) If you ever observe it immediately stop the process and alert staff. Other oxidizing gasses (Cl_2) may only be mixed with flammables when explicitly allowed by the tool manager.
- BCL_3 and O_2 should never mix
- The instrument should not be left at very low temperatures ($0^\circ C$) for lengthy periods beyond what is needed for a process. (Failure to run a clean or change the table temperature after a process will leave the table at the recipe's temperature indefinitely and cause moisture build-up from condensation.) Ensure no visible condensation or frost has built up on the cooling lines behind the tool.
- Fomblin oil should never be heated above $250^\circ C$ (may decompose to HF). This should not be a problem over the table temperatures we etch in (maximum $80^\circ C$), but keep this in mind for any post-process work.
- While you should keep an eye on your process periodically using the porthole, it's not advisable to stare deeply into it for lengthy periods with plasma running

When operating this tool, Users should never:

- Adjust Alarm levels, Maximum Reflected Powers, Tolerance Times, or Capacitor Positions
- Click “Continue” with a process that has alarmed
- Attempt to change any of the venting or purging parameters.
- Place fingers/hand/body parts in the gate valve area
- Command software to open or close the gate valve, especially if the load lock is vented.
- Try to vent the loadlock while the gate valve to the main chamber is still open
- Attempt to vent or pump the main chamber
- Attempt to troubleshoot a problem themselves - photograph the error message or unusual behavior, contact staff, and await our instruction. If a process pauses due to an alarm and staff are not immediately available, be sure to “stop” the process.
- Attempt to open the loadlock before the venting and purging process is fully complete. **Do not open the Loadlock if this process gives a red alert.** Contact staff and pumpdown the loadlock in the interim.

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- Place a new material in without gaining explicit approval from the etch tool manager via formstack. Anytime you want to change your process chemistry or put in a new material (regardless of whether or not it is etched), please submit a new form.
- Leave the load lock vented or open when not in use
- Forget to run a clean at the end of your process.
- Leave the cleanroom while running a plasma process
- Operate in any mode other than USER
- Incorporate new gasses into a recipe that are not already utilized in that recipe or attempt to create a new recipe. Only make changes to a recipe that have been explicitly approved.
- Forget to remove the edge bead of a wafer with photoresist

Section 11: Revision History

Revision 1.0- July 31, 2024

Revision 2.0- August 19, 2024 (Added QR code, no mixing of any oxidizing or flammable gas)

Revision 3.0- February 5, 2025 (Chlorine Specific, updated for PLC Software Upgrade)

Revision 4.0- May 22, 2025 (Structure updated with hazard information to match unified lab format, Cl₂/flammable processes allowed with explicit approval, tolerance times never zero, other minor clarifications and changes)

Revision 5.0- May 18, 2026 (New Cleaning Protocol, other minor changes)